

# Angela Norris

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919-623-3257



6596 Christian Light Road, Fuquay-Varina, NC  
27526

## Overview

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- Highly motivated sales associate with extensive customer service and sales experience
- Detail-oriented professional whose talents shine in a competitive and creative environment. Skilled in designing strategies to grow and customer base.

**Key Words**  
sales compliance mortgage quality  
anything service lending credit client  
through

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## Key Skills

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- Top-rated sales performance
- Account Management
  - Client Satisfaction
    - Commitment to quality and service
      - Performs well in high-demand, fast-paced environments

## Employment History

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- 03/2013-Present **Quest Advisors, Inc.** Raleigh, NC  
Independent Contractor/QC Analyst
- Quality Control Analyst
    - Underwrite/review closed mortgage loans for federal/state compliance; credit and collateral compliance to all underwriting guidelines; and legal document review of all closing documents for compliance to secondary market/investor guidelines.
- 08/2012 - 03/2013 **NC Bank Mortgage, a Division of New Century Bank** Lillington, NC  
Mortgage Loan Officer
- Proactively solicited, developed and maintained a network of business relationships that provided a recurring source of referrals for new mortgage lending opportunities. I conducted interviews with prospective borrowers in order to analyze their financial and credit data, determine their financing objectives, and guide them through the mortgage lending process from application through closing.
  - I did something fantastic!
  - I did something fantastic!

## Education

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- 2008 **Mutable University** Exampleville, MD  
Bachelors of Science with a focus in Editing Resumes
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